

**PROPOSED BUDGET**  
**PALACIO DEL GOBERNADOR CONDOMINIUM CORPORATION**  
**CY 2017**

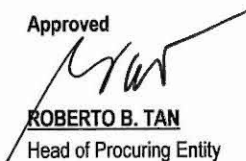
Description	Source of Fund	Procurement Method				
	CY 2017 Budget		Q1	Q2	Q3	Q4
<b>I. Personal Services</b>	<b>3,731,771</b>		<b>833,809</b>	<b>903,695</b>	<b>733,809</b>	<b>1,260,457</b>
a. Salaries and Wages	2,166,791		541,698	541,698	541,698	541,698
b. Other Compensation	986,535		147,500	217,387	47,500	574,149
Meal Allowance	90,000		22,500	22,500	22,500	22,500
Clothing Allowance	30,000		30,000			
Rice Allowance	80,000		20,000	20,000	20,000	20,000
13th & 14th Mo. Pay	339,773		-	169,887	-	169,887
Others (Allowances & Other Compensation)	446,762		75,000	5,000	5,000	361,762
Overtime Pay	20,000		5,000	5,000	5,000	5,000
Productivity Enhancement Incentive	169,887		-	-	-	169,887
Performance Based Bonus System per annum	186,875		-	-	-	186,875
Healthcare Plans	70,000		70,000			
c. Retirement Fund	463,604		115,901	115,901	115,901	115,901
d. Mandatory Contributions	114,840		28,710	28,710	28,710	28,710
SSS Premium Contribution	56,578		14,144	14,144	14,144	14,144
PAG-IBIG Premium Contribution	40,773		10,193	10,193	10,193	10,193
PHILHEALTH Premium Contribution	16,050		4,013	4,013	4,013	4,013
ECC Contribution	1,440		360	360	360	360
<b>II. Office Supplies, Furniture, Equipment</b>	<b>321,238</b>		<b>256,560</b>	<b>21,560</b>	<b>21,560</b>	<b>21,560</b>
a. Office Supplies & Other Supplies	86,238	Shopping	21,560	21,560	21,560	21,560
b. Sound System & Accessories for PDG New Meeting Room	125,000	Shopping	125,000	-	-	-
c. 1 unit computer & accessories to be used for the proگرامing of display of 1 TV at the PDGCC entrance lobby	60,000	Shopping	60,000	-	-	-
d. High Speed Legal Size Document Scanner (Flat bed & Feeder type)	50,000	Shopping	50,000	-	-	-
<b>III. Transportation &amp; Communication</b>	<b>374,100</b>		<b>98,400</b>	<b>91,900</b>	<b>91,900</b>	<b>91,900</b>
a. Telephone - Land line/DSL line	41,000	Continuing	10,250	10,250	10,250	10,250
b. Mobile Communication (8 BOD)	192,000	Shopping	48,000	48,000	48,000	48,000
c. Mobile Communication (4 Admin Com. & 2 Staff)	129,600	Continuing	32,400	32,400	32,400	32,400
d. Transportation and Delivery	5,000	Continuing	1,250	1,250	1,250	1,250
e. Sky Cable Subscription	6,500	Continuing	6,500	-	-	-
<b>IV. Contracted Services</b>	<b>6,683,000</b>		<b>1,670,750</b>	<b>1,670,750</b>	<b>1,670,750</b>	<b>1,670,750</b>
a. Security Services	3,200,000	Bidding	800,000	800,000	800,000	800,000
b. Janitorial Services/Elevator Operators	2,550,000	Bidding	637,500	637,500	637,500	637,500
c. Pest/Insect Control Services	98,000	Shopping	24,500	24,500	24,500	24,500
d. Elevator Preventive Maintenance	267,000	Shopping	66,750	66,750	66,750	66,750
e. Water Treatment & General Cleaning of 32 Cooling Towers	148,000	Shopping	37,000	37,000	37,000	37,000
f. Preventive Maintenance of Fire Alarm & Smoke Detection System	120,000	Shopping	30,000	30,000	30,000	30,000
g. Preventive Maintenance Of Genset, Fire Pump, Pumps & Motors	300,000	Shopping	75,000	75,000	75,000	75,000
<b>V. Building Structure</b>	<b>30,000</b>		<b>10,000</b>	<b>-</b>	<b>20,000</b>	<b>-</b>
a. Preventive Maintenance of Monumental Lighting Gen. Luna Side	10,000	Shopping	10,000	-	-	-
b. Re-painting at the Basement Female Cr, Administration Office	20,000	Shopping	-	-	20,000	-
<b>VI. Mechanical</b>	<b>4,745,500</b>		<b>245,500</b>	<b>-</b>	<b>4,500,000</b>	<b>-</b>
a. Replacement of AHU Controller Quadrant C, D, E (All Floors)	4,500,000	Bidding	-	-	4,500,000	-
b. Preventive Maintenance of Ventilating Fan at Quadrants B.C.D E at basement	15,000	Shopping	15,000	-	-	-
c. Electrically actuated Gate Valve	39,000	Shopping	39,000	-	-	-
d. Replacement of 4 units Crane Gate Valve Flanged Type Cast Steel	191,500	Shopping	191,500	-	-	-
<b>VII. Plumbing</b>	<b>784,000</b>		<b>484,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>
a. Re-finishing of walls and floor, 185,000 gallons Underground Reservoir	300,000	Shopping	-	300,000	-	-
b. Replacement of Downfeed Cold Water Pipe at Pipe Chase at the lobby Female and Male Comfort Rooms from Basement to Roofdeck, re-piping into PPR Pipes with individual Main Gate Valve 1 1/2" Ø.	484,000	Shopping	484,000	-	-	-
<b>VIII. Building Fire Protection</b>	<b>176,000</b>		<b>-</b>	<b>176,000</b>	<b>-</b>	<b>-</b>
a. Purchase of 32 units HCFC 123 Chemical	176,000	Shopping	-	176,000	-	-
<b>IX. Electrical</b>	<b>490,000</b>		<b>-</b>	<b>490,000</b>	<b>-</b>	<b>-</b>

Description	Source of Fund	Procurement Method				
	CY 2017 Budget		Q1	Q2	Q3	Q4
a. Preventive Maintenance of 2 units Pad Mounted transformer, change of mineral oil, porcelain bushing, conduct standard electrical test, such as Insulation Resistance and Polarization Index of Winding Test, Transformer Turns Ratio and Polarity of Winding Test, & Dielectric Breakdown of Oil Test	290,000	Shopping	-	290,000	-	-
b. Preventive Maintenance of the PDGCC Sub-Power Station	200,000	Shopping	-	200,000	-	-
<b>X. Continuous Maintenance Work of Bldg. Facilities at Common Area</b>	<b>368,000</b>		<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>113,000</b>
a. Plumbing fixtures & supplies	100,000	Shopping	25,000	25,000	25,000	25,000
b. fixtures/devices/material and hardware supplies	240,000	Shopping	60,000	60,000	60,000	60,000
c. Annual Maintenance/Cleaning of Chandelier	28,000	Shopping	-	-	-	28,000
<b>XIV. Other MOE</b>	<b>2,042,017</b>		<b>659,267</b>	<b>726,250</b>	<b>330,250</b>	<b>326,250</b>
a. Per Diem of Board of Director	480,000		120,000	120,000	120,000	120,000
b. Honoraria to Administrative Committee	240,000		60,000	60,000	60,000	60,000
c. Building & Machinery Insurance	300,000			300,000		
d. Meetings	150,000		37,500	37,500	37,500	37,500
e. Planning Conference	112,500		112,500			
f. Audit Fee	100,000			100,000		
g. G.A.D.	250,000		62,500	62,500	62,500	62,500
h. Training/Seminars	125,000		31,250	31,250	31,250	31,250
i. Contingency fund	220,517		220,517			
j. Genset Fuel	40,000		10,000	10,000	10,000	10,000
k. Fidelity Bond	4,000	Continuing			4,000	-
l. Plants	20,000	Shopping	5,000	5,000	5,000	5,000
<b>GRAND TOTAL</b>	<b>19,745,626</b>		<b>4,343,286</b>	<b>4,465,155</b>	<b>7,453,268</b>	<b>3,483,917</b>

Recommending Approval

  
**CHRISTINE L. SANCHEZ**  
Treasurer

Approved

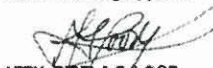
  
**ROBERTO B. TAN**  
Head of Procuring Entity

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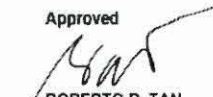
ANNUAL PROCUREMENT PLAN  
PALACIO DEL GOBERNADOR CONDOMINIUM CORPORATION  
CY 2017

Description	Amount	Procurement Method	Time Schedule			
			Q1	Q2	Q3	Q4
<b>I. Office Supplies, Computer Accessories &amp; Equipment</b>	<b>321,238</b>		<b>256,560</b>	<b>21,560</b>	<b>21,560</b>	<b>21,560</b>
a. Office Supplies & Other Supplies	86,238	Shopping/PS	21,560	21,560	21,560	21,560
b. Sound System & Accessories for PDG New Meeting Room	125,000	Shopping	125,000			
c. 1 unit computer & accessories to be used for the programing of display of 1 TV at the PDGCC entrance lobby	60,000	Shopping	60,000			
d. High Speed Legal Size Document Scanner (Flat bed & Feeder type)	50,000	Shopping	50,000			
<b>II. Transportation &amp; Communication</b>	<b>374,100</b>		<b>98,400</b>	<b>91,900</b>	<b>91,900</b>	<b>91,900</b>
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d. Elevator Preventive Maintenance	267,000	Direct Contracting	66,750	66,750	66,750	66,750
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f. Preventive Maintenance of Fire Alarm & Smoke Detection System	120,000	Shopping	30,000	30,000	30,000	30,000
g. Preventive Maintenance Of Genset, Fire Pump, Pumps & Motors	300,000	Shopping	75,000	75,000	75,000	75,000
<b>IV. Building Structure</b>	<b>30,000</b>		<b>10,000</b>		<b>20,000</b>	<b>-</b>
a. Preventive Maintenance of Monumental Lighting Gen. Luna Side	10,000	Shopping	10,000			
b. Re-painting at the Basement Female Cr, Administration Office	20,000	Shopping			20,000	
<b>V. Mechanical</b>	<b>4,745,500</b>		<b>245,500</b>	<b>-</b>	<b>4,500,000</b>	<b>-</b>
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<b>VI. Plumbing</b>	<b>784,000</b>		<b>484,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>
a. Re-finishing of walls and floor, 185,000 gallons Underground Reservoir	300,000	Shopping		300,000		
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<b>IX. Continuous Maintenance Work of Bldg. Facilities at Common Area</b>	<b>368,000</b>		<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>113,000</b>
a. Plumbing fixtures & supplies	100,000	Shopping	25,000	25,000	25,000	25,000
b. Repair & Maintenance of Office & IT Equipment, Electrical fixtures/devices/material and hardware supplies	240,000	Shopping	60,000	60,000	60,000	60,000
c. Annual Maintenance/Cleaning of Chandelier	28,000	Shopping			-	28,000
<b>X. Miscellaneous Expense</b>	<b>64,000</b>		<b>15,000</b>	<b>15,000</b>	<b>19,000</b>	<b>15,000</b>
a. Genset Fuel	40,000	Shopping	10,000	10,000	10,000	10,000
b. Fidelity Bond	4,000	Continuing			4,000	
c. Plants	20,000	Shopping	5,000	5,000	5,000	5,000
<b>GRAND TOTAL</b>	<b>14,035,838</b>		<b>2,865,210</b>	<b>2,850,210</b>	<b>6,408,210</b>	<b>1,912,210</b>

Recommending Approval

  
**ATTY. GISELA F. LOOD**  
BAC Chairperson

Approved

  
**ROBERTO B. TAN**  
Head of Procuring Entity

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