

PALACIO DEL GOBERNADOR CONDOMINIUM CORPORATION

Annual Procurement Plan for CY 2018

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)																				
I	OFFICE SUPPLIES, COMPUTER ACCESSORIES &																			
	a. Office Supplies	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	87,000.00			
II	TRANSPORTATION and COMMUNICATION																			
	a. Telephone-Landline/DSL	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	57,000.00			
	b. Mobile Communication (8 BOD)	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	192,000.00			
	c. Mobile Communication (4 Admin. Com. & 2 Staff)	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	108,000.00			
	d. Transportation & Delivery	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	5,000.00			
	e. Sky Cable	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	6,500.00			
	f. Web Hosting	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	1,120.00			
																Sub-Total	369,620.00	-		
III	CONTRACTED SERVICES																			
	a. Security Services	Administration Office	Bidding	6/1/2017	8/8/2017	6/21/2017	7/5/2017	7/5/2017				10/27/2017	11/3/2017	11/9/2017	one year	Corporate Operating Budget	3,600,000.00			
	b. Janitorial Services/Operators	Administration Office	Bidding	2/8/2017	2/10/2017	2/18/2017	N/A	3/2/2017	Failed Bid						One year	Corporate Operating Budget	3,150,567.00			
	c. Pest/Insect Control Services	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	120,000.00			
	d. Elevator Preventive Maintenance	Administration Office	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	267,000.00			
	c. Preventive Maintenance of Fire Alarm & Smoke Detection System	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	120,000.00			
	d. Preventive Maintenance of GENSET, Fire Pump, Pumps & Motors	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	300,000.00			
	e. Preventive Maintenance of the Low Voltage Switchgears (LVSG)	Administration Office	Shopping/ Alternative Mode	N/A	1/28/2018	N/A	N/A	N/A	2/8/2018		2/15/2018	2/20/2018	2/23/2018	one year	Corporate Operating Budget	540,000.00				
																Sub-Total	8,097,567.00			
IV	BUILDING STRUCTURE																			


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				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptanc e/ Turnover		Total	MOOE	CO	
	a. Inspecting,, Testing and Maintenance of the Fire Sprinkler System	Administration Office	Shopping/ Alternative Mode	N/A	2/1/2018	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2/15/2018	one year	N/A	Corporate Operating Budget	235,000.00			
	b. Supply and instalation of FDAS Devices	Administration Office	Shopping/ Alternative Mode	N/A	7/16.2018	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/26/2018	8/20/2018	8/22/2018	Corporate Operating Budget	50,000.00			
																Sub-Total	235,000.00			
	ELECTRICAL																			
	Installation of Distribution Panel, Common Busbar for 22 units AHU and Lighting Panel	Administration Office	Shopping/ Alternative Mode	N/A	4/4/2018	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4/18/2018	6/2/2018	6/4/2018	Corporate Operating Budget	616,000.00			
																Sub-Total	616,000.00			
	CONTINUOUS MAINTENANCE WORK																			
	a. Plumbing fixtures & supplies	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	100,000.00			
	b. Repair & Maintenance of Office & IT Equipment, Electrical	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	240,000.00			
	c. Annual Maintenance/Cleaning of 3 units Chandelier	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	28,000.00			
																Sub-Total	368,000.00			
	MISCELLANEOUS EXPENSE																			
	a. Genset Fuel	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	20,000.00			
	b. Fidelity Bond	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	1,500.00			
	c. Plants	Administration Office	Shopping/ Alternative Mode	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget	20,000.00			
																Sub-Total	41,500.00			
	GRAND TOTAL																16,304,257.00			

Prepared by:


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