

**PROPOSED BUDGET**  
**PALACIO DEL GOBERNADOR CONDOMINIUM CORPORATION**  
**CY 2020**


Description	Source of Fund				
	CY 2020 Budget	Q1	Q2	Q3	Q4
<b>I. Personal Services</b>	<b>2,304,957</b>	<b>563,449</b>	<b>539,449</b>	<b>539,449</b>	<b>662,610</b>
a. Salaries and Wages	1,527,352	381,838	381,838	381,838	381,838
b. Other Compensation	547,447	124,072	100,072	100,072	223,233
Personnel Economic Relief Allowance	96,000	24,000	24,000	24,000	24,000
Cash Gift	20,000	5,000	5,000	5,000	5,000
Clothing Allowance	24,000	24,000			
13th & 14th Mo. Pay	254,286	63,572	63,572	63,572	63,572
Others (Allowances & Other Compensation)	153,161	7,500	7,500	7,500	130,661
Overtime Pay	30,000	7,500	7,500	7,500	7,500
Productivity Enhancement Incentive	20,000	-	-	-	20,000
Performance Based Bonus System per annum	83,161	-	-	-	83,161
Annual Physical Examination	20,000				20,000
c. Retirement Fund	101,222	25,306	25,306	25,306	25,306
d. Mandatory Contributions	128,936	32,234	32,234	32,234	32,234
SSS Premium Contribution	76,800	19,200	19,200	19,200	19,200
PAG-IBIG Premium Contribution	30,547	7,637	7,637	7,637	7,637
PHILHEALTH Premium Contribution	20,149	5,037	5,037	5,037	5,037
ECC Contribution	1,440	360	360	360	360
<b>II. Office Supplies, Furniture, Equipment</b>	<b>393,438</b>	<b>267,522</b>	<b>48,541</b>	<b>77,376</b>	<b>-</b>
a. Office Supplies	154,751	77,376	-	77,376	-
b. Document Camera, 3.2M pixels	31,746	31,746	-	-	-
c. 1 units Floor Mounted Inverter Air Conditioner 3Ton	113,300	113,300	-	-	-
d. 1 unit Window Type Airconditioner 2HP for Elevator Machine Room	29,700	29,700	-	-	-
e. 1 Unit Multifunction Printer (Print, Copy, Scan, Fax)	15,400	15,400	-	-	-
f. 14 pcs. Wall Mounted Satinless Jumbo Tissue Roll Dispenser	29,322	-	29,322	-	-
g. 14 pcs. Wall Mounted Stainless Dual Compartment Soap Dispenser	19,219	-	19,219	-	-
<b>III. Transportation &amp; Communication</b>	<b>414,469</b>	<b>102,665</b>	<b>102,665</b>	<b>106,473</b>	<b>102,665</b>
a. Telephone - Land line/DSL line	40,861	10,215	10,215	10,215	10,215
b. Communication Prepaid Load (8BOD @2000each)	192,000	48,000	48,000	48,000	48,000
c. Communication (5 Admin Com. & 3 Staff @1,800each )	172,800	43,200	43,200	43,200	43,200
d. Transportation and Delivery	5,000	1,250	1,250	1,250	1,250
e. Web Hosting	3,808	-	-	3,808	-
<b>IV. Contracted Services</b>	<b>10,021,720</b>	<b>2,505,430</b>	<b>2,505,430</b>	<b>2,505,430</b>	<b>2,505,430</b>
a. Security Services	3,820,000	955,000	955,000	955,000	955,000
b. Janitorial Services/Elevator Operators	4,620,000	1,155,000	1,155,000	1,155,000	1,155,000
c. Pest/Insect & Termite Control Services	132,000	33,000	33,000	33,000	33,000
d. Elevator Preventive Maintenance	279,720	69,930	69,930	69,930	69,930
e. Preventive Maintenance of MEFPS (Mechanical, Electrical, Fire Protection, Sanitary) System	990,000	247,500	247,500	247,500	247,500
f. Water Treatment & General Cleaning of 32 Cooling Towers	180,000	45,000	45,000	45,000	45,000
<b>V. Building Structure</b>	<b>2,755,500</b>	<b>1,841,500</b>	<b>614,000</b>	<b>300,000</b>	<b>-</b>
a. Rehabilitation of the PDGCC Monumental Lighting along Arsobispo and General Luna Streets.	1,800,000	1,800,000	-	-	-
b. Re-painting of Cooling Tower Louver	614,000	-	614,000	-	-
c. Supply & installation of additional 12 2MP Cameras and replacement of 24 2MP Cameras	300,000	-	-	300,000	-
d. Construction of additional washing area	25,000	25,000	-	-	-
e. Re-painting of the Right Wing Stairway Ceiling and Walls	16,500	16,500	-	-	-
<b>VI. Mechanical</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>VII. Plumbing</b>	<b>934,722</b>	<b>188,145</b>	<b>126,577</b>	<b>620,000</b>	<b>-</b>
a. Annual general cleaning of underground reservoir/cistern.	13,500	-	13,500	-	-
b. Quarterly Maintenance of Manhole, Canopy, Main Clean-Out, of Tenches Drainline, Rooftop Strainline, General Air-Ducting	PDGCC Crew				
c. Re-piping of Main Vertical Sewer Pipelines of Male & Female CR	500,000	-	-	500,000	-
d. Re-piping of AHU Water Supply in all quadrants from Roof Deck area to Ground Floor	113,077		113,077	-	-
e. Replacement of three (3) units Water Closet Bowl and 3 units Urinal Bowl at Basement Male CR	188,145	188,145	-	-	-
f. Painting of 4 units Elevated 18000 gallons Cylindrical Tank	120,000	-	-	120,000	-

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<b>VIII. Building Fire Protection</b>	<b>100,000</b>	-	-	<b>100,000</b>	-
a. Supply and installation of FDAS Devices	100,000	-	-	100,000	-
<b>IX. Electrical</b>	<b>448,000</b>	<b>328,000</b>	<b>120,000</b>	-	-
a. Rehabilitation of Lightning Arrester	328,000	328,000	-	-	-
b. Preventive Maintenance of the 2MVA Pad Mounted Transformer up to the Low Voltage Switchgear.	120,000		120,000	-	-
<b>X. Continuous Maintenance Work of Bldg. Facilities at Common Area</b>	<b>638,500</b>	<b>153,375</b>	<b>153,375</b>	<b>178,375</b>	<b>153,375</b>
a. Plumbing fixtures & supplies	450,000	112,500	112,500	112,500	112,500
b. Office Equipment/Electrical fixtures/devices/material and hardware supplies	150,000	37,500	37,500	37,500	37,500
c. Annual Cleaning of Three Sets Chandelier	25,000	-	-	25,000	-
d. Cleaning of airconditioner	13,500	3,375	3,375	3,375	3,375
<b>XIV. Other MOE</b>	<b>3,785,184</b>	<b>757,130</b>	<b>1,720,896</b>	<b>654,330</b>	<b>652,830</b>
a. Per Diem of Board of Director	480,000	120,000	120,000	120,000	120,000
b. Honoraria to Administrative Committee	300,000	75,000	75,000	75,000	75,000
c. Facilities Administrator	783,828	195,957	195,957	195,957	195,957
d. Building & Machinery Insurance	888,066		888,066		
e. Meetings	150,000	37,500	37,500	37,500	37,500
f. Planning Conference	90,000	90,000			
g. Audit Fee	180,000		180,000		
h. G.A.D.	50,000	12,500	12,500	12,500	12,500
i. Training/Seminars	50,000	12,500	12,500	12,500	12,500
j. Contingency Fund	<b>797,490</b>	199,373	199,373	199,373	199,373
k. Genset Fuel	14,300	14,300	-	-	-
l. Fidelity Bond	1,500			1,500	-
<b>GRAND TOTAL</b>	<b>21,796,491</b>	<b>6,707,216</b>	<b>5,930,933</b>	<b>5,081,433</b>	<b>4,076,910</b>

Recommending Approval

  
**SHARON P. ALMANZA, CESO II**  
Treasurer

Approved By:

  
**ROSALIA V. DE LEON**  
Head of Procuring Entity

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