



PALACIO DEL GOBERNADOR CONDOMINIUM CORPORATION

(A Non-Stock Non-Profit Organization)

General Luna St. cor A. Soriano Jr. Ave., Intramuros, Manila

Telefax No. 559-9119; Web Page: www.pdgcc.gov.ph

Email: palaciodelgobernador@ymail.com

INVITATION TO BID

1. The **Palacio del Gobernador Condominium Corporation (PDGCC)**, through its **Corporate Operating Budget** intends to apply the sum of **Five Million One Hundred Thousand Pesos (P5,100,000.00)**, being the Approved Budget for the Contract (ABC), to payments under the contract for the **Supply of Janitorial and Elevator Operator Services of the Palacio del Gobernador (Ref. # PDGCCBAC-2023-02)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **PDGCC** now invites bids for the above Procurement Project. Delivery of the Goods is required for **one (1) year**. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the PDGCC Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below during 9:00AM to 3:00PM.

A pre-registration will be conducted to prospective bidders who wish to attend the scheduled bidding activities. Only those who registered will be provided an invitation/link for the scheduled Pre-Bid Conference. Please refer to the pre-registration link:

https://docs.google.com/forms/d/e/1FAIpQLSdBTF27Jv0rIIQpW_2zaPle_5rB5tXMdevT_e9kLL5_LQBhWIw/viewform?vc=0&c=0&w=1&flr=0

5. A complete set of Bidding Documents may be acquired by interested Bidders on **May 29 to June 5, 2022** from the given address and website(s) below and upon payment of applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (P5,000.00)**.

Payment shall be made in cash at the Office of the Building Administrator, Basement, Palacio del Gobernador or thru bank deposit at PDGCC Current Account No. 0012-1026-23 at Land Bank, Intramuros Branch.

The Bidders shall submit and send through email at bac.pdgcc.gov@gmail.com a scanned or screen captured copy of the bank Transaction Receipt/Deposit Slip as their proof of payment at least three (3) days before the date of bid opening.

6. The **PDGCC - BAC** will hold a Pre-Bid Conference¹ on **June 05, 2023, 11:00AM via Zoom** which shall be open to registered prospective bidders.
7. Bids must be duly received by the BAC Secretariat through online or electronic submission as indicated below, **on or before 8:00 AM of June 21, 2023**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **June 21, 2023, 11:00AM, via Zoom**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *electronic* submission of bidding documents shall be made only to the official email: e-bids@treasury.gov.ph. Only pre-registered bidders who have received meeting invitation link and with submitted proof of payment of bidding documents (e.g. electronic payment system transaction receipt, validated bank deposit slip) will be allowed to submit their bids.
11. The **PDGCC-BAC** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

Bids and Awards Committee Secretariat
Palacio del Gobernador Condominium Corporation
Basement, Palacio del Gobernador Building
Gen. Luna St, cor. A. Soriano Avenue, Intramuros Manila
Email: bac.pdgcc.gov@gmail.com
Telefax Number: 8559-9119

13. You may visit the following websites:

For downloading of Bidding Documents: www.pdgcc.gov.ph
For online bid submission: e-bids@treasury.gov.ph

14. The schedules of activities are as follows:

ACTIVITY	SCHEDULE
1. Advertisement and Issuance of Bidding Documents	May 29, 2023 to June 5, 2023 Basement, Palacio del Gobernador Building, Intramuros, Manila 9:00 AM – 3:00 PM
2. Pre-Bid Conference	June 05, 2023, 11:00AM Via Zoom
3. Request for Clarification	Until June 13, 2023 9:00 AM – 3:00 PM Email: bac.pdgcc.gov@gmail.com
4. Issuance of Bid Bulletin	June 14, 2023 9:00 AM – 3:00 PM
5. Submission and Receipt of Bids	June 21, 2023, On or before 8:00AM Email: e-bids@treasury.gov.ph
6. Opening of Bids and Evaluation	June 21, 2023, 11:00AM Via Zoom

(Original Signed)

ATTY. GISELA F. LOOD

Deputy Treasurer of the Philippines
and Chairperson, PDGCC-BAC