



REQUEST FOR QUOTATION

The Palacio del Gobernador Condominium Corporation will undertake a Small Value Procurement for the Monthly Supply of Technical Expertise to render proper chemical water treatment and general cleaning of thirty-one (31) units Cooling Tower in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : C

Scope of work : *See attached*

Location : Roof Deck, Palacio del Gobernador Cond. Corp., A. Soriano Ave. cor. General Luna St. Intramuros, Manila.

Approved Budget for the contract : P285,000.00 VAT inclusive

Contract Duration : One (1) year contract

Warranty : One (1) year

Submission of quotation, together with the following documents, duly signed by you or your duly authorized representative, shall not be later than January 16, 2023; at 02:00 PM at the Administration Office, Basement, Palacio del Gobernador Cond. Corp., A. Soriano Ave. cor. General Luna Street, Intramuros, Manila. **Faxed or emailed quotation will not be entertained.**

- Mayor's Permit
- PHILGEPS Registration Number
- Omnibus Sworn Statement **with ABC's above P50K**
- ***If applicable***, project-specific requirements (e.g. Certification, Brochures, etc)
- Income/Business Tax Return **with ABC's above P500K**

Additional information:

1. All entries must be legible.
2. Price validity shall be for a period of at least sixty (60) calendar days from submission and receipt of quotation.
3. Bidder may include cost breakdown on the labor and materials as part of their Quotation.
4. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s.
5. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
7. If awarded the contract, the processing and payment will be made fifteen (15) days after submission of accomplishment report and its final acceptance subject to the usual accounting and auditing rules and regulations.
8. Place of Submission, Sealing and Marking: Quotations shall be sealed, and marked using the following format

Quotation for: [Name of Project]
[Time and Date of Deadline of Submission of Quotations]

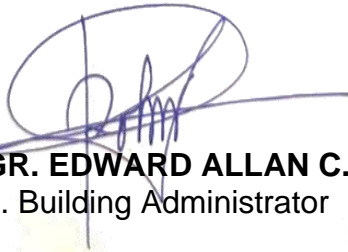
Administration Office

Basement Level, Palacio del Gobernador Condominium
Corporation., Gen. Luna St. cor. A. Soriano Ave., Intramuros, Manila

9. Quotation and documents must be submitted on or before the deadline of submission as stated in this RFQ. **Late submission of quotations shall not be accepted and considered.**

For any clarification, you may contact us at telephone no. (02) 8559-9119 or email address at palaciodelgobernador@ymail.com

Thank you



ENGR. EDWARD ALLAN C. ROTAS
Asst. Building Administrator

Project Description:

Supply of all the needed chemicals, tools, equipment apparatus and accessories, labor, technical supervision and expertise to render chemical water treatment and general cleaning of the thirty-on (31) units cooling towers and the area.

Scope of Work:

1. Deliver the monthly chemical requirement needed and said deliveries should be inspected by the Building Maintenance Official.
2. Submit chemical dosing plan and/or schedule, which include concentration, frequency, and total chemical volume.
3. Each unit shall be cleaned once a week with high pressure washing of tower fills & basin, cleaning of tower fills and sludge removal at tower basin.
4. Semi-annual General Cleaning of Cooling Tower and shall be done during weekends, either on Saturdays or Sundays or during Holidays.
5. Submit water analysis every week.
Note: In the water analysis monitoring, the service engineer shall conduct routine water analytical testing (pH, TDS, alkalinity, hardness, Cl, and Silica) and monitor key controlled parameters.
6. The Contractor may assign as many personnel to be led by a Supervisor to ensure proper performance and accomplishment of works.
7. Extra care should be done during the cleaning and ensure that all water outlets are opened and the Contractor shall be liable of any defect that may arise due to the Contractor Personnel's negligence.
8. Maintain chemical dosing and operation logbook.
9. Willing to buy-back their container.
10. The Contract shall be a period of one (1) year