INVITATION TO BID

1. The **Palacio del Gobernador Condominium Corporation (PDGCC),** through its **Corporate Operating Budget** intends to apply the sum of **Five Million Eight Hundred Sixty Thousand Pesos (P5,860,000.00)**, being the Approved Budget for the Contract (ABC), to payments under the contract for the **Supply of Janitorial and Elevator Operator Services of Palacio del Gobernador (Ref. # PDGCC-2025-02)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **PDGCC** now invites bids for the above Procurement Projects. Delivery of the Goods is required **for one (1) year**. Bidders should have completed, **within the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instruction to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of the Republic Act (RA) No. 9184.

> a. *[Select this paragraph if conditions (a), (c), and (d) under Section 23.4.1.2 of the 2016 revised IRR of RA No. 9184 do not exist:]* Bidding is restricted to Filipino citizens/sole proprietorship, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the PDGCC Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below during 8:00AM to 5:00PM.

A pre-registration will be conducted for prospective bidders who wish to attend the scheduled bidding activities. Only those who register will be provided with an invitation/link for the scheduled Pre-Bid Conference. Please refer to the pre-registration link:

https://forms.gle/hmv4CexDtZF8m1Bh9

5. A complete set of Bidding Documents may be acquired by interested Bidders on **May 8, 2025** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php5,000.00)**.

6. The PDGCC-BAC will hold a Pre-Bid Conference on **May 15, 2025, 11:00AM via Zoom** which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through online or electronic submission as indicated below, on or before **8:00AM of May 27, 2025**. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on **May 27, 2025, at 11:00AM, via Zoom**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The electronic submission of bidding documents shall be made only to the official email: e-bids@treasury.gov.ph. Only pre-registered bidders who have received meeting invitation link and with submitted proof of payment of bidding documents will be allowed to submit their bids.

11. The **PDGCC-BAC** reserves the rights to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to the contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

Bids and Awards Committee Secretariat
Palacio del Gobernador Condominium Corporation
Basement, Palacio del Gobernador Building
General Luna St., cor. A. Soriano Avenue, Intramuros, Manila
Email: bac.pdgcc.gov@gmail.com
Contact Number : 8559-9119
Fax Number: 8559-9119

13. You may visit the following websites:

For downloading Bidding Documents: www.pdgcc.gov.ph

For online bid submission: e-bids@treasury.gov.ph

May 8, 2025

The schedules of activities are as follows:

ACTIVITY	SCHEDULE
1. Advertisement and Issuance of Bidding Documents	May 8, 2025 Basement, Palacio del Gobernador Intramuros, Manila 8:00 AM – 5:00 PM
2. Pre-Bidding Conference	May 15, 2025, 11:00 AM Via Zoom
3. Request for Clarification	Until May 19, 2025 Basement, Palacio del Gobernador Intramuros, Manila 8:00 AM – 5:00 PM Email: bac.pdgcc.gov@gmail.com
4. Issuance of Supplemental Bid Bulletin	May 22, 2025 Basement, Palacio del Gobernador Intramuros, Manila 8:00 AM – 5:00 PM
5. Submission and Receipt of Bids	May 27, 2025, 8:00AM e-bids@treasury.gov.ph
6. Opening of Bids	May 27, 2025, 11:00 AM Via Zoom

EDUARDO ANTHONY G. MARIÑO, III
Deputy Treasurer of the Philippines
and Chairperson, PDGCC-BAC